

Pharmacy Quick Start Guide Featuring:

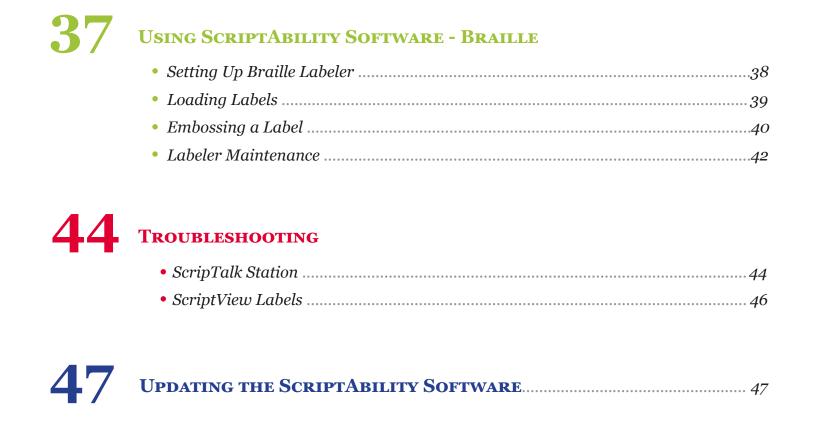


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### What You May Have Received



ScripTalk Station



Marketing Kit



RFID Labels (box of 250)



Hang Tags (10)



ScriptView Labels (2 Rolls)



Clear Bands (100ct) & Script Clip (100ct)





ScriptView Printer SV208



Braille Printer

Braille Labels

# **Installing ScriptAbility Software**

Before you begin, close out of all programs since a restart may be necessary. Pause or disable anti-virus program.

To begin installation, you'll need to be logged in as a Windows administrator.

- 2 The software is pre-loaded on the provided flash drive. Insert the flash drive into your computer, navigate to the flash drive and double click on the file 'ScriptAbility\_Installation\_Setup\_x.x.x'
- 3 Click '*Yes*' if asked, "Do you want to allow the following program from an unknown publisher to make changes to this computer?"
- 4 You will be greeted by the "Welcome to ScriptAbility Setup" dialogue box.

Click 'Next'.

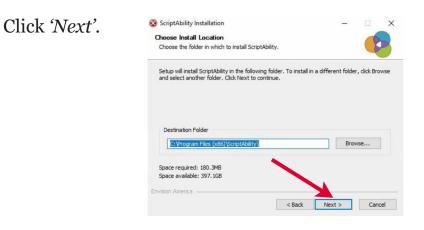
1







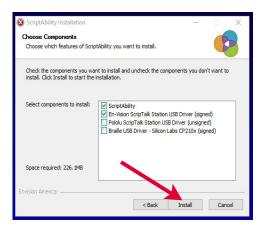
You can change the Destination Folder if desired (not recommended). The default is C:\Program Files (x86)\ScriptAbility





Leave the ScriptAbility and En-Vision USB Driver box checked.

Click 'Install'.





The En-Vision driver installer dialogue box will appear.

Click 'Next'.



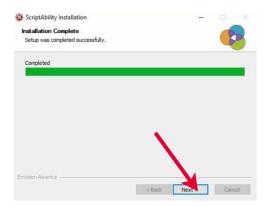


### Click 'Finish' to complete the installation.





Click 'Next' on the Installation Complete Step.





Leave the boxes checked to create shortcut icons.

Click 'Close'.	😵 ScriptAbility Installation — 🗆 🛛
ener close.	Creating Shortcuts
	Enable or Disable Shortcuts
	Choose the location for shortcuts
	Create a Desktop Icon
	Create a Quick Launch Icon
	PLEASE NOTE:
	If you experience communication difficulties with the ScripTalk Station programming unit after extended periods of inactivity, you may need disable USB power suspension in Windows. Please refer to the use manual or call tech support for assistance.
	Envision America



**11** Click '*Yes*' to reboot the computer.

able or	Disable Shortcut	ts			4
hoose	the location	for shortcuts			
8	ScriptAbility l	nstallation			×
	reboot is requi ow?	ired to finish th	e installation. Do j	you wish to reb	oot
			Yes	N	0
-					



Once logged back into Windows, click on the ScriptAbility shortcut on your desktop.



Click 'Yes' if asked, "Do you want to allow the following program from an 13 unknown publisher to make changes to this computer?



Click the blue question mark on any tab or settings page to get helpful information and an explanation of features for that page.

### **Using ScriptAbility Software**

**SCRIPTALK STATION** 



ScripTalk provides visually and print impaired pharmacy patients the ability to hear prescription information from each prescription container.

At home, a patient uses a ScripTalk Station Reader or Smart Phone App to listen to the prescription information on the printed label.



**SCRIPTALK STATION 2** 

### **Connecting & Powering**

### SCRIPTALK STATION

1 Connect the ScripTalk Station's USB cable to the PC where ScriptAbility is installed.

It will provide power and communication to the device.



Turn the device on.



### Launching the ScriptAbility Software



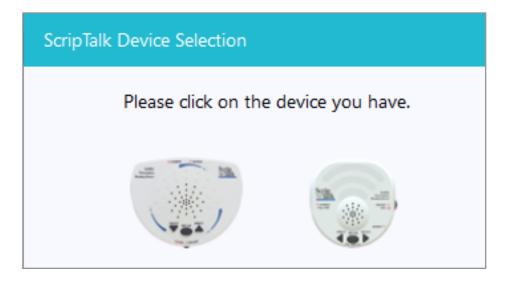
### **Setting Your ScripTalk Station**

- 1 Click the *'Settings'* tab on the left.
- 2 Check the box next to *'Enable ScripTalk Station'*.

Settings					
Create Label	Braille ScriptView	General Tra	nslation Updates	Backup Restore	
rchive Label 🙎 🗹 Enables	ScripTalk Station	STS1	Port ID COM9 ~	Find Port	
		$\smile$	$\sim$	]	
Dictionary Audio	o Field Configu	ration			
	rrows to change the order t	hat fields are read o	ut by a ScripTalk reader.		
Settings	Field Name	Include	Required		
↓ 1	Patient	✓			
Update 🕴 🕴 1	Medication	$\checkmark$			
• <b>1</b>	Instructions	$\checkmark$			
	Quantity	$\checkmark$			
	Fill Date	$\checkmark$	$\checkmark$		
	🕇 Use By	<b>~</b>	$\checkmark$		
÷ 1	Refills Remaining	$\checkmark$			
÷ 1	Refillable Until	~			
	Prescriber	$\checkmark$			
÷ 1	Pharmacy Name	$\checkmark$			
↓ 1	Pharmacy Phone	$\checkmark$			
	r Rx #	$\checkmark$			
	Warning	~			
	Other Info	$\checkmark$			
		Court Field C	onfiguration	1	
Re	eset Field Defaults	Save Field O	Jingulation		

### Launching the ScriptAbility Software Cont ...

Click on the **blue** *'STS1'* or *'STS2'* button, then click the image that matches your ScripTalk Station. You likely have the STS2. Ensure there is a COM# (*any*) set in the *'Port ID'* drop-down.



4 Your ScripTalk Station is now set. Click the *'Create Label'* tab to continue.

# **Entering Prescription Data**

Enter the label information in each field as you want it to be spoken.

#### Notes:

1

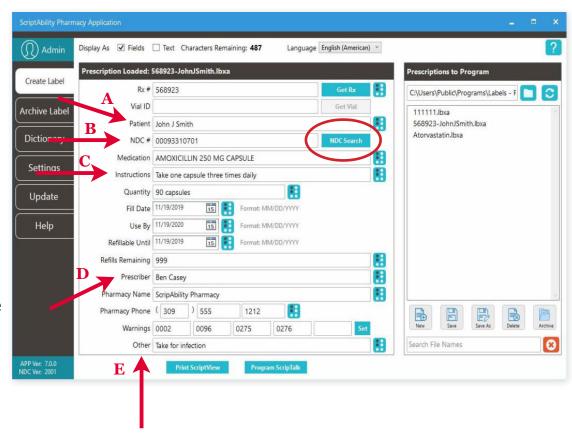
**A)** For patient name, enter first name, then last name.

**B)** Enter NDC# (if you know it) or you can use the NDC Search button. It will auto-populate medication name and warnings.

**C)** Use a hashtag (#) to insert a SIG from the Dictionary tab.

**D)** Enter prescriber as First and Last name. If prescribed by a doctor, precede with the name with 'Dr.'

TIP:



**E)** Pharmacist should use professional judgment to add important auxiliary information to the "Other" field. This will ensure that the patient gets this information, such as physical description of drug or medication condition it is intended to treat.

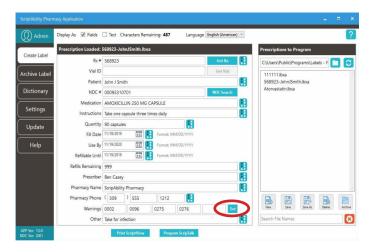


Click the blue question mark on any tab or settings page to get helpful information and an explanation of features for that page.

## **Editing Warnings**

2 If you hover over each warning's box, you will see the warning text. You can edit prescription warnings, if needed.

To edit, click on 'Set'.





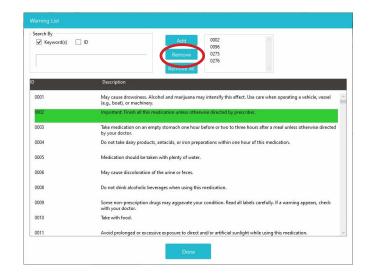
Individual and/or additional warnings may be selected.

To add a warning, double-click it, or select it and click the *'Add'* button.

Search By       Image: Weyword(s)     Image: Description	Add 0002 0006 Remove 2025 0276					
1	Description					
0001	May cause drowsiness. Alcohol and marijuana may intensify this effect. Use care when operating a vehicle, vessel (e.g., boat), or machinery.					
0002	Important: Finish all this medication unless otherwise directed by prescriber.					
0003	Take medication on an empty stomach one hour before or two to three hours after a meal unless otherwise directed by your doctor.					
0004	Do not take dairy products, antacids, or iron preparations within one hour of this medication.					
0005	Medication should be taken with plenty of water.					
0006	May cause discoloration of the urine or feces.					
0008	Do not drink alcoholic beverages when using this medication.					
0009	Some non-prescription drugs may aggravate your condition. Read all labels carefully. If a warning appears, check with your doctor.					
0010	Take with food.					
0011	Avoid prolonged or excessive exposure to direct and/or artificial sunlight while using this medication.					

• To remove a warning, doubleclick it in the lower table, or select it in the upper right list and click *'Remove'*.

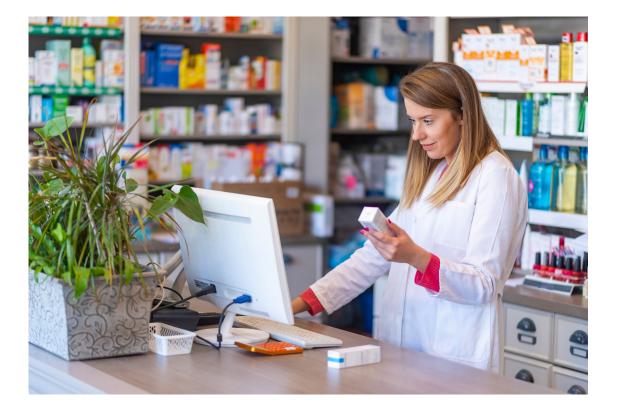
You may remove all of the warnings at once with the *'Remove All'* button.



### **Integration with Pharmacy Software**

ScriptAbility has integrations with many 3rd Party Pharmacy Software Systems. For a list of our current partners, visit www.scriptability.com/our-partners.

If you don't see your software provider listed, please *"Click to Request a Software Integration"* button on the website. We will work with you to get your software provider integrated.



### **Adding Translation**

If your patient's prescription does not require translation, *skip to page 16* to begin Programming the Label.

#### \*Translation is an add-on annual subscription service.

Call 1-800-890-1180 and ask for sales if you would like this service.



### **Ensuring Your Patient has the Proper Device**

Providing translation with ScripTalk requires your patient have the proper device. When submitting the Patient Approval Form *(see page 23)*, **a language must be specified** to ensure proper language configuration. The ScripTalk Station Reader is not a translator.

# **Adding Translation (cont.)**

### 1

### Adding Translation Credentials

You will receive an API username and key.

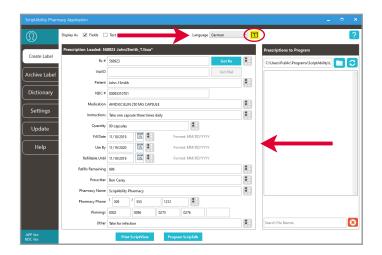
Go to 'Settings> Translation', check the 'Enable translations (admin only)' checkbox, and enter the username and key.

ScriptAbility Pharmacy	- Application	<i>•</i> •
() Admin	Settings	[2
Create Label	ScripTalk 7 dle Scriptview General Translation Updates Backup Restore	
Archive Label	To -uncer translation for ScriptView Instructions and Warnings, you will need API credentials and an actual internet connection. Please call En-Vision America at 800-890-1180 for details.	
Dictionary	Enable translations (admin only)	
Settings	API usemame:	
	API Key:	
Update	Include English Headers	
Help		
APP Ver: 7.0.20 NDC Ver: 2101		

2 Once setup, use the language dropdown menu on the Create Label tab to choose the desire language.

A "T" button will appear.

Click on the **T** button.



3

Choose the desired paraphrase and click on the *'Translate'* button.



4 Translation will be applied to the instructions and warnings. Fields will become highlighted in yellow.

#### **TIP:**

Roll your mouse over the highlighted fields to see the original English instructions and warnings.

Create Labe Archive Labe • atient John J Smith Dictionary : : 15 15 8 15 . 8 •

# **Programming the Label**

1 Attach a RFID label to the medication container, along with the pharmacy printed label.

We recommend placing the RFID label on the container bottom. If it is not possible, place the RFID label near the printed label.



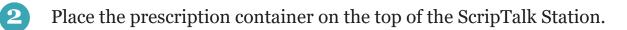


### Metal Interference

Avoid placing the ScripTalk Station on or near metal surfaces (such as directly above a refrigerator). Metal can cause interference and may lead to programming issues.

When issuing a compliance pack or other prescription with high metallic content such as inhalers, birth control packs and metal tubes, utilize a hang tag to attach the RFID label.







3 Making sure the unit is turned on, press *'NEXT'* and *'PREVIOUS'* simultaneously *(about two seconds)* until you hear a single beep.



Within 15 seconds, click the *'Program ScripTalk'* button at the bottom of the ScriptAbility application window.

A double beep will sound from the ScripTalk Station if it times out of program mode. *Repeat step 3 if this happens*.

Objekty AS Display AS Fields tx Characters Remaining: 463 Language English (American) ?   Create Label   Archive Label   No C # 066923   Octionary   Settings   Update   Help     Help     Prescription Loaded: S66923-John/Smith.lbas*     Customs   Mocilianary   Settings   Update   Help     Prescription Loaded: S66923-Up Mocilianary   Refilable Unit   Dictionary   No C # 0009310701   Medication   AMOXICLEIN 250 MG CAPSULE   Instructions   Refilable Unit   Dictionary   Planmacy   Planmacy   Pharmacy   P	ScriptAbility Pharn	nacy Application	_ • ×
Create Label     Archive Label   Dictionary   Settings   Update   Help     Custor fillable Undia   10 Litizations   Add with generations   10 Litizations   11 Date   12/17/2021   12   12/17/2021   12   12/17/2021   12/17/17/2021	$(\mathbb{Q})$	Display As 🗹 Fields 🗌	Text Characters Remaining: 463 Language English (American) ×
Archive Label       Record ID       Get Record         Dictionary       NOC #       John J Smith       Get Record         NOC #       00093310701       Get Record       Get Record         Wedication       AMOXICILLIN 250 MG CAPSULE       Get Record       Get Record         Update       00093310701       Get Record       Get Record       Get Record         Update       12/17/2020       Settings       Format: MM/DD/YVYY       Get Record       Get Record </th <th></th> <th>Prescription Loaded: 56</th> <th>8923-JohnJSmith.lbxa* Prescriptions to Program</th>		Prescription Loaded: 56	8923-JohnJSmith.lbxa* Prescriptions to Program
Archive Laber     Patient     Jointionary     NDC #     NDC #     AMOXICILIN 250 MG CAPSULE     Instructions     Table on capsule three times daily     Quantity   0 capsule   Fill Dete   12/17/2021   <	Create Label	Rx #	568923 Get Rx 🐮 C\Users\Public\Programs\ScriptAbility\L 📘 😋
Dictionary   NDC © 00093310701   Medication   AMOXICILIN 250 MG CAPSULE   Instructions   Take one capsule three times daily   Quantity   90 capsules   Fill Date   12/17/2020   12/12   12/17/2020	Archive Label	Record ID	Get Record
Settings       Medication       AMOXICILLIN 250 MG CAPSULE       Image: Comparison of the component of the comparison of the compariso		Patient	John J Smith
Settings       Instructions       Take one capsule three times daily       Image: Capsule three times daily         Update       Quantity       90 capsules       Image: Capsule three times daily       Image: Capsule three times daily         Help       Help       Image: Capsule three times daily       Image: Capsule three times daily </th <th>Dictionary</th> <th>NDC #</th> <th></th>	Dictionary	NDC #	
Instructions       Take one capsule three times daily         Update       ©         Help       12/17/2020         Update       ©         Fill Date       12/17/2020         Image: Second Control       Image: Second Control         Prescriber       Ben Casey         Pharmacy Name       ScripAbility Pharmacy         Varings       0002         Other       Take for infection	Sottings	Medication	
Help       III Date       III T/17/2020       III Promat:       Format:       MM/DD/YVYY         Help       Use By       III/17/2020       III Promat:       MM/DD/YVYY         Refillable Uniti       III Promat:       MM/DD/YYYY         Prescriber       Ben Casey       III         Pharmacy Name       ScripAbility Pharmacy       III         Warnings       0002       0096       0275       0276         Warnings       0002       0096       0275       III       Search File Names       Search File Names       IIII	Settings	Instructions	
Help       Use By       12/17/2021       E       Format: MM/DD/YVYY         Refilable Uniti       E       Format: MM/DD/YYYY         Refilable Uniti       E       E         Varings       0002       0096       0275         Warmings       0002       0096       0275       E         Other       Take for infection       E       Search File Names       E	Update	Quantity	
Refillable Uniti       Format: MM//DD/YYYY         Refillable Uniti       Prescriber         Prescriber       Perscriber         Pharmacy Name       ScripAbility Pharmacy         Pharmacy Name       309         State for infection       Search File Names         Other       Take for infection		Fill Date	
APP Ver.	Help		
APP Ver.			
APP Ver.			
APP Ver.         Open of the formation         Open of the formation         Search File Names         Search File Names			
APP Ver.		Pharmacy Name	
APP Ver.		Pharmacy Phone	( <u>309</u> ) <u>555</u> <u>1212</u>
		Warnings	
		Other	Take for infection Search File Names
			Print ScriptView Program ScripTalk

**5** The programming window should appear and display two green checkmarks for *Writing Label*' and *Verifying Label*'.

If the label does not verify, go to the Troubleshooting Section (page 44).

ScriptAbility Pharr	macy Application 💶 🗆 🗙
() Admin	Display As 🗷 Fields 🗌 Text Characters Remaining: 487 Language English (American) 🔻
	Prescription Loaded: 568923-JohnJSmith.Ibxa Prescriptions to Program
Create Label	Rx # 568923 Get Rx 💽 C\Users\Public\Programs\Labels - F 📄 💽
Archive Label	Vial ID path path Programming
Dictionary	NDC Please listen to the label to
Settings	Medicati verify correct programming.
	Quant Virting Label
	Use Verifying Label
	Refilable Ur
	Refilis Remaini Presone Save Edit Archive Delete
	Pharmacy Nan
	Pharmacy Phone ( 309 ) 555 1212
	Warnings 0002 0096 0275 0276 Set New Sive As Drive Archive
	Other Take for infection
	Print ScriptView Program ScripTalk

4

# **Final Check of ScripTalk Label**

Leave the prescription container with the RFID label in place on the ScripTalk Station and press the oval *'READ'* button once. You can remove the container once the device begins to speak.

6



7 If you need to edit, click *'Edit'*, and then repeat previous steps to reprogram the label. Verify the label after reprogramming. If the label information is correct, press 'Save,' 'Archive,' or 'Delete.' *(See graphic on next page)*.

Programming					
	Ð		en to the label to ect programming.		
			Writing Label		
			Verifying Label		
Save		Edit	Archive	2	Delete

#### Save:

This will save the label information with the name you provide to the 'Prescriptions to Program' list. It will clear the data fields.

*TIP: Naming the file with the prescription number will make it easier to find.* 

### Edit:

This will leave the fields populated with data, but does not save the information for the label.

### Archive:

This will save the label information to the archive folder. It will not be seen in the 'Prescriptions to Program' list. It will clear the data fields.

### **Delete:**

This will delete the file from the ScriptAbility Software. It will clear the data fields. The RFID Label will remain programmed.

### **Correction of Pronunciations**

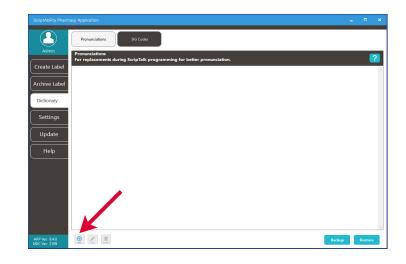
If you encounter a word or name that is not being pronounced correctly, you may enter a correction in the Dictionary.

1 Open the '*Dictionary*' tab and go to the *'Pronunciations'* page.



Click 'Add'.

3 Enter the word that is being mispronounced in the '*Entry*' field.



Then enter the phonetic spelling in the '*Replacement*' field.

intry		
1		
Replacement		
ок	Cancel	

5 Click 'OK'.

6

Program the label and check for correct pronunciation.

If you need to adjust the phonetic pronunciation, highlight the desired entry and then click *'Edit'*.

Repeat these steps until correct speech is attained.

### **Download the FREE ScripTalk App**

Patients can use a FREE mobile ScripTalk App to hear all their prescription information read out loud in lieu of using the ScripTalk Station or in addition to using it.

Download the App from the Apple App Store or Google Play Store. On Android, enable Near Field Communication (NFC) in phone settings. Once downloaded, instructions to use the App can be found on the Help page.

#### Notes:

iPhones: Your patient will need to have an iPhone 7 or higher and iOS 13.0 or later.

Androids: Requires Near Field Communication (NFC) capability.



# **Enrolling a Patient in ScripTalk**

1 A patient may enroll in the ScripTalk program by talking with a member of your pharmacy staff. Complete a Patient Approval Form (PAF) and submit it to En-Vision America using one of the methods below.

- Fax PAF to En-Vision America at 309-938-8948
- Scan PAF and email to customerservice@envisionamerica.com.
- Fill out and submit the form online at www.scriptability.com/scriptability-patient-approval-form

Once the patient is enrolled and confirmed, En-Vision America will ship a ScripTalk Station FREE OF CHARGE to the patient.

The patient can also elect to download the free ScripTalk Mobile App for iPhone or Android to read their prescription information out loud; however you must still submit the PAF.

If your pharmacy software permits, update the patient's profile to identify them as a ScripTalk user.

Ability		n and fax to En-Vision America, 309-938-4948. escription reader to the patient upon receipt.
PATIENT INFORMA	TION	
Name:		
Address:		
City:	Stat	e:Zip:
Phone:	Email:	
Please circle one:	English Unit	Spanish Unit
PHARMACY INFOR	RMATION	
Pharmacy Name:	-	
		e:Zip:
•		
I verify that current prescriptions		is a confirmed patient with
Printed Name	Date	•
Signature		

Note: Sample Patient Approval Forms (PAF) are included in your marketing kit. Need more forms? Go to www.scriptability.com/downloads.

### **Using ScriptAbility Software**

**SCRIPTVIEW, TRANSLATION & CSSL** 



<sup>John</sup> J. Smith <sup>Amoxic</sup>illin 500mg Tab

Take one tablet three times

**ScriptView** provides easy access to prescription label information for those with low vision.

The **Large Print Label** presents the data in a customized variable point font size (12 -22) on a high-contrast, non-glare, durable media.

### John J Smith

<sup>AMOXICILLIN 250 MG CAPSULE <sup>TOMAR 1</sup> CÁPSULA 3 VECES AL <sup>DIA TODOS LOS DÍAS.(Take one <sup>(1) capsule three</sup> (3) times daily.)</sup></sup>



**Dual-Language Labels** come in a bookletstyle that you can affix to the prescription container. They feature a high contrast font in English, as well as a translation from one of the offered languages.

These are ideal for patients who speak English as a Second Language or have limited English proficiency.

#### A Controlled Substance Safety Label

**(CSSL)** is a solution designed to help reduce the risk of opoid misuse by your patients. These labels provide easy-to-understand audio and visual instructions of the prescription, including SIGs, package inserts, med guides and warnings.

The label features a QR code that patients can scan to instantly play a brief safety video detailing the drug's instructions warnings.

### **Connecting & Powering the Printer**

1 Connect the printer's USB cord to both the printer and your pharmacy computer.

Connect the power supply to the printer via the port on the back.

Then, plug the printer into a



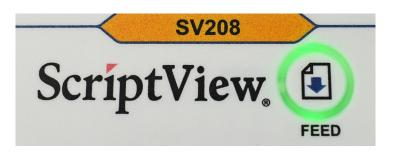


Turn the printer on.

3

power source.

When ready, a solid green light will circle the '*Feed*' button on top of the printer.



Windows will attempt to install a driver, which ScriptAbility does not need.

If a notification appears, you may click **[X]** to cancel.

5 You may see an alert indicating that the driver software was not successfully installed. *Ignore this message*.

# **Loading Labels into the Printer**

1 Pull the blue slides on either side of the printer, then lift the lid.

- Spread the label hangers by pulling either one to the side.
- 3 Load labels onto hangers so they feed off the top of the roll. Make sure first label has an *"I-mark"* (short black bar), and it is facing DOWN.

- Feed labels under both label guides and align with front edge of printer.
- Close the lid.







# **Enabling ScriptView in Your Software**

F	
2	5

In ScriptAbility, go to 'Settings'.

ScriptAbility Pharm	nacy Application	_ = ×
$\bigcirc$	Display As 🔽 Fields	Text Characters Remaining: 463 Language English (American) 👻 ?
	Prescription Loaded: 56	8923-JohnJSmith.lbxa* Prescriptions to Program
Create Label	Rx #	568923 Get Rx 🔢 C:\Users\Public\Programs\ScriptAbility\L 📄 🔿
Archive Label	Record ID	Get Record
	Patient	John J Smith
Dictionary	NDC#	00093310701
Settings	Medication	AMOXICILLIN 250 MG CAPSULE
	Instructions	Take one capsule three times daily
Update	Quantity	90 capsules
	Fill Date	12/17/2020
Help	Use By	12/17/2021 Es Format: MM/DD/YYYY
	Refillable Until	Format: MM/DD/YYYY
	Refills Remaining	
	Prescriber	Ben Casey
	Pharmacy Name	ScripAbility Pharmacy
	Pharmacy Phone	( 309 ) 555 1212
	Warnings	
	Other	Take for infection Search File Names
APP Ver: NDC Ver:		Print ScriptView Program ScripTalk

2 Go to *'ScriptView'* (a), check the box (b), then from the drop down select SV208 Printer - 2" x 4" (c).

ScriptAbility Pharma	cy Application			
<b>A</b>				
( Admin	Settings			
Create Label	ScripTalk Braille ScriptView	General Translation Updates Backup	Restore	
Archive Label	SV208 Printer - 2" x 4" ~		Communication Type	ISB v
Dictionary	Field Configuration Use the arrows to change the o	nder that fields are printed on a ScriptView label.		
	b c			

3 Your ScriptView Printer is now set. Click the *'Create Label'* tab to continue. To Enter Prescription Data and Edit Warnings, please see pages 10-11.

### **Adding Translation**

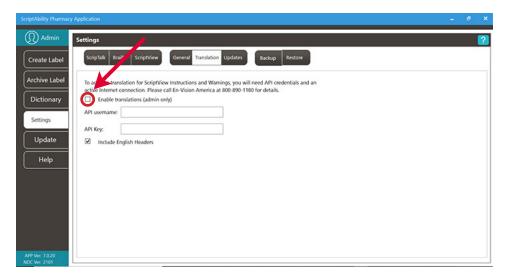
If your patient's prescription does not require translation, *skip to* page 30 to begin printing the label.

\*Translation is an add-on monthly subscription service.

Call 1-800-890-1180 and ask for sales if you would like this service.

### Adding Translation Credentials

Once you add translation, you will receive an API username and key. Go to 'Settings > Translation,' check the 'Enable translations (admin only)' checkbox, and enter the username and key.

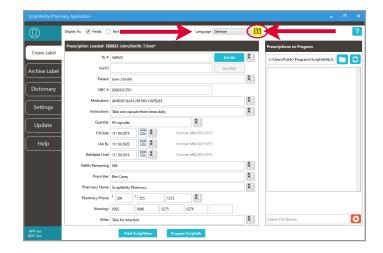


Once setup, use the language dropdown menu on the Create Label tab to choose the desired language.

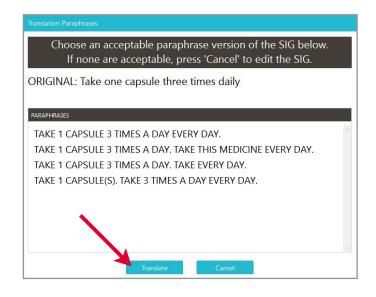
A **"T"** button will appear.

Click on the **T** button.

2



3 Choose the desired paraphrase and click on the *'Translate'* button.

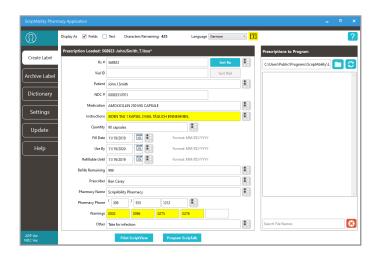


Translation will be applied to the instructions and warnings. Fields will become highlighted in yellow.

#### TIP:

4

Roll your mouse over the highlighted fields to see the original English instructions and warnings.

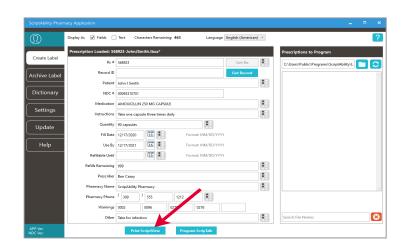


### **Printing the Label: Large Print**

These are the instructions for printing a Large Print Label. For printing a Dual Language Label, see page 31. To print a CSSL label, see page 32.



Click 'Print ScriptView' button.



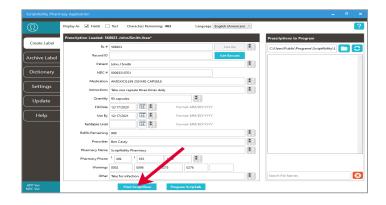
2 *'Print Preview'* gives you the option to de-select any warnings you do not want printed, change the font or font size, and invert color (white on black).

> Select the type of output and number of copies to print, then click *'Print.'* The Save, Edit, Archive, Delete panel will appear. Refer to page 20 for option instructions.

Warning			
Which	warnings would you like to print?		
$\checkmark$	Important: Finish all this medication unless otherwise directed by prescriber.		
~	This medicine may be taken with or without food.		
~	May cause diarrhea during treatment. If it persists or becomes severe, tell your doctor or pharmacist.		
•	Persistent diarrhea due to colitis may rarely occur weeks or months after using antibiotics. If this occurs, notify your doctor or pharmacist promptly.		
	Select Font Arial Black V 20 V Invert		
	Number of pages this label will require : 14		
	John J Smith MOXICILLIN 250 MG		
	CAPSULE		
	۹ ۱ 🕨		
What to	print:		
Scr	iptView Label No. of copies 1 🗸		
⊖ Pat	ient Education Information		

### **Printing the Label: Translation**

1 Click 'Print ScriptView' button



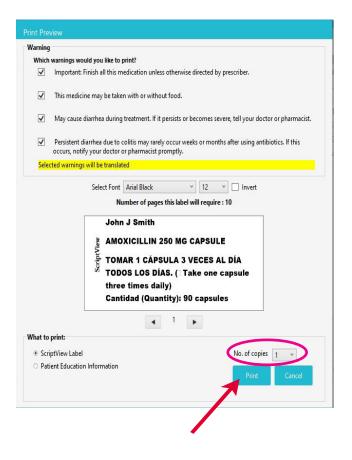
*'Print Preview'* gives you the option to de-select any warnings you do not want printed, change the font or font size, and invert color *(white on black)*.

Select the type of output and number of copies to print, then click *'Print'*. The Save, Edit, Archive, Delete panel will appear. Refer to page 20 for option instructions.

#### **NOTE:**

2

Both English & translated language will display in 'Print Preview' mode.



# **Printing the Label: Controlled Substance Safety Label (CSSL)**

Enter the information for a 1 Schedule II prescription, then click 'Print Scriptview.'

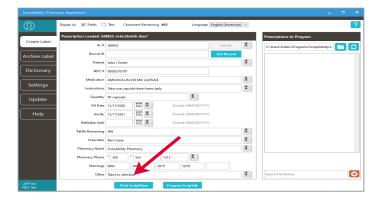
> The software will recognize it's a Schedule II prescription and give you the option to Select CSSL Under 'What to Print.'

2

'Print Preview' gives you the option to de-select any warnings you do not want printed, change the font or font size, and invert color (white on black).

Select the type of output and number of copies to print, then click 'Print'. The Save, Edit, Archive, Delete panel will appear. Refer to page 20 for option instructions.

The label will print with a QR 3 Code that can be scanned using the ScriptView App. It will play a safety video, with spoken and visual instructions, side effects and warnings.







**Try me now!** Scan with ScriptView App or your iOS camera to play safety video.



### **Review the ScriptView Label for Accuracy**

1

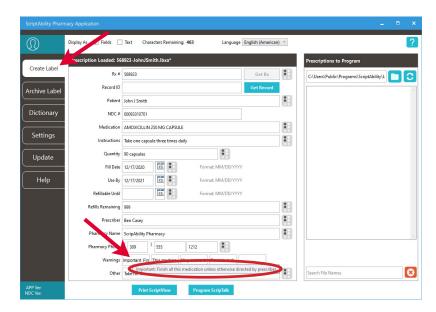
Detach the label at the last perforation along the printer's edge.



2

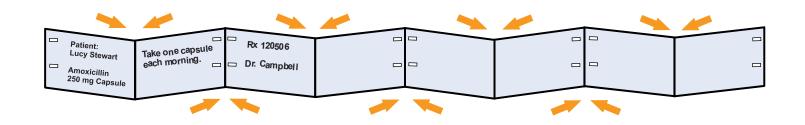
Compare the printed information to that in the *"Create Label"* fields. Hover over a warning to see the full text.

If necessary, repeat steps from pages 28, 29, 30 (translation labels only) to create a new label with corrected information.



## **Assembling the Label**

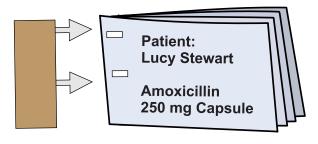
Fold printed sections into booklet, so that the holes line up.





1

The slots and arrows are not centered.





Beel off the protective film from the back of the clip, exposing the adhesive strip.



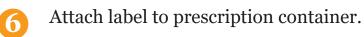
Fold clip over so adhesive covers clip arrows.

Be sure that arrows are pointing away from clip.

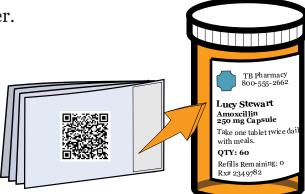


Remove remaining protective film to expose other side of adhesive.





*If possible, do not cover standard label with adhesive strip.* 





実際し

ohn J Smith

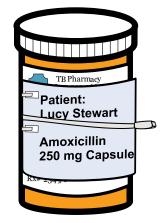
MOXICILLIN 500

MAR 1 TABLET ake one tablet t Auantity: 21

5

Wrap the Clear Band around the label and bottle.





Scan the QR code for a full video tutorial about how to assemble a ScriptView prescription label.



## **Download Free ScriptView App**

The ScriptView App can be downloaded for free from Google Play for Androids or the App Store for iPhones.

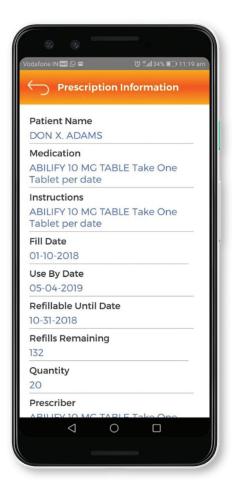
On the back of the last page in a ScriptView booklet, you will see a QR Code. Once downloaded, the App can be used to scan the QR Code.



The ScriptView App works in conjunction with the Voice Assistant/ TalkBack accessibility feature built into the phones to speak out loud the prescription information scanned from the QR Code.

Be sure to inform your patients of this added benefit of the ScriptView label.







### Using ScriptAbility Software -Braille Prescription Labels

The Braille labeler allows you to create a clear adhesive Grade 2 Braille Label that fits over the pharmacy labels.

You select the data to emboss.

BRL Prescription Labels meet the guideliness and recommendations set by the U.S. Access Board's Working Group on Accessible Prescription Labels.





## **Setting Up the Braille Labeler**

**Plug in the power cord.** 

Connect the USB cable to the labeler and the pharmacy computer.



Wait while Windows installs the device driver software. This may take a few seconds to a minute, depending on your system.

In ScriptAbility, go to 'Settings > Braille'.

Then check the box for 'Enable Braille Labeler'.

ScriptAbility Pharma	cy Application
() Admin	Settings
Create Label	ScripTalk Braille ScriptView General Translation Updat
Archive Label	✓ Enable Braille Labeler
Dictionary	Port ID Selection Port ID COM5
Settings	

4

A COM number should appear in the Port ID Section box. If it does not, try clicking the *'Find Port'* button.

Once COM number is populated, click on 'Close' button.

## **Loading Labels Into the Labeler**

Remove the media compartment cover. (Remove empty media box if present).

1

Feed media into the labeler's input chute until it stops.

Load media roll into slot.

unroll to the left.

Be sure the leading edge is cut straight across.

Be sure that roll is on the right and that labels

Apply slight pressure to media as you press the SET button. The Labeler will auto align the media and put the labeler online.

Red and green LED's will light when the labeler is ready.









## **Embossing a Braille Label**

Click the Braille Icon next to the field you want to emboss.

#### **NOTE:**

1

*Be sure to review page 10 on Entering Prescription Data if you have any questions.* 

ScriptAbility Pharm	acy Application							_ = ×
() Admin	Display As 🗹 Fields	🗌 Text Cha	aracters Rema	ning: <b>487</b>	Language	English (America	n) ~	?
C	Prescription Loaded:	568923-Johr	າJSmith.lbxa					Prescriptions to Program
Create Label	Rx #	568923				Get Rx		C:\Users\Public\Programs\Labels - F
Archive Label	Vial ID					Get Vial		111111.lbxa
$\geq$	Patient	John J Smith	h					568923-JohnJSmith.lbxa
Dictionary	NDC #	000933107	01			NDC Search		Atorvastatin.lbxa
Settings	Medication	AMOXICILL	IN 250 MG C	APSULE				
	Instructions	Take one ca	psule three tin	nes daily				
Update								
		11/19/2019	15	Format: N	IM/DD/YYYY			
Help	200	11/19/2020	15	Format: N	1M/DD/YYYY			
	Refillable Until	11/19/2019	15	Format: N	IM/DD/YYYY			
	Refills Remaining	999						
	Prescriber	Ben Casey						
	Pharmacy Name	ScripAbility	Pharmacy					
	Pharmacy Phone	( 309	) 555	1212				
	Warnings	0002	0096	0275	0276	Se		New Save Save As Delete Archive
	Other	Take for infe	ection					Search File Names
APP Ver: 7.0.0 NDC Ver: 2001		Print	ScriptView	Progr	am ScripTalk			



Click the blue question mark on any tab or settings page to get helpful information and an explanation of features for that page. 2 The Braille Labeler preview window will appear, giving you the opportunity to see and change the output.

Be sure 'Cut every line' is checked.

'No. of Lines' shows the number of labels there will be.

#### **NOTE:**

The program provides the length of label in the "Area Required" (bottom right of window).

Ensure the length of the label does not exceed the circumference of the bottle.

If it does, split the text by typing on two lines (hit enter at the halfway point when typing instructions in the input box.)

Input AMOXICILLIN 250 MG CAPSULE			
AMONICIELIN 230 MIG CAP 30LE			
			_
Output (Class II Braille)			
Output (class in prame)	18 3994 - 179 -	Fries	
	No. of lines: 1	Area Required: Heig	ht 0.6"x Length 7.
	No. of lines: 1	Area Required: Heig	ht 0.6"x Length 7.

Input		
MOXICILLIN 250 MG CAPSULE		
Output (Class II Braille)	1	r
		rea Required: Height 0.6% Length 7.



Click *'Emboss'* to create the Braille label. Compare the Braille output against the *'Output (Class II Braille)'* preview before applying to the medication label.

## **Braille Labeler Maintenance**

### **Cleaning Your Braille Labeler**

Over time, feeding and cutting of the Braille labels will cause buildup along the label feed path, chutes and on the cutter mechanism.

You will need a Goo Gone cleaning pen (included), a Philips head screwdriver, tweezers and cotton swabs.



Unplug the power and USB cables.

Remove the label compartment cover and roll of labels.

Remove the top cover.



2 Remove the screws that hold the metal guide plate over the embossing pins, then remove the plate.



Look for debris along the entire label path; carefully remove with tweezers.

3

Use the Goo Gone pens to clean any glue residue in the corners of the input and output chutes and along the label path. Use a cotton swab to soak up excess Goo Gone solvent and residue.

Locate the cutter mechanism and drip some Goo Gone down onto it, then press the cut button several times to loosen any glue residue.



Reassemble the labeler.

Emboss and cut a few dummy labels to clear out any remaining solvent and residue.



## Troubleshooting

### **SCRIPTALK STATION**

If the *'Program ScripTalk'* button is disabled, go to *'Settings > ScripTalk'*, check the box, and select *'Enable ScripTalk Station'*. Click the blue 'STSx' button, then click the image that matches your ScripTalk Station programmer.

ScriptAbility Pharma	acy Application				_ = ×
$\bigcirc$	Settings				2
Create Label	ScripTalk Braille ScriptView	General Tra	anslation Updates	Backup Restore	
Archive Label	✓ Enable ScripTalk Station ×	STS1	Port ID COM9 ~	Find Port	
Dictionary	Audio Field Configur			Pharmacy Phone (	
Settings	Use the arrows to change the order th Field Name	Include	Required	Warnings	Set
Update	<ul> <li>Medication</li> <li>Instructions</li> <li>Quantity</li> </ul>	✓ ✓ ✓		Other	
Help	<ul> <li>Fill Date</li> <li>Use By</li> <li>Refills Remaining</li> </ul>	✓ ✓ ✓	<b>V</b>		Print ScriptView Program ScripTalk
	Refillable Until     Prescriber     Pharmacy Name	✓ ✓ ✓			
	<ul> <li>Pharmacy Phone</li> <li>Rx #</li> <li>Warning</li> </ul>	✓ ✓ ✓			
	🖡 🕇 Other Info	V			
APP Ver: NDC Ver:	Reset Field Defaults	Save Field C	Configuration		

#### Error 158 – Not Able to Transfer Data:

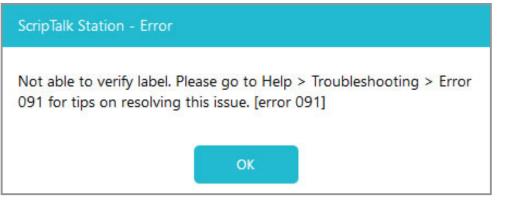
- **A.** Be sure to put the ScripTalk Station into Program mode first with the *'NEXT'* and *'PREVIOUS'* buttons, **THEN** click the *'Program ScripTalk'* button on the software within 15 seconds.
- **B.** You may have the wrong ScripTalk Station model selected, *see page 10* for proper ScripTalk settings.
- **C.** Ensure a ScripTalk RFID label is present as shown on *page 16 (Programming the Label)*.





#### Error 091 – Not Able to Verify Label:

If the program cannot verify the label, be sure that you have attached a ScripTalk RFID label to the prescription container.





#### Metal Interference:

Reposition the ScripTalk Station so that it is at least 6-8 inches *(in all directions)* away from any metal objects, such as electronics, jewelry, shelf brackets, refrigerators, desk drawers, light sources, etc.

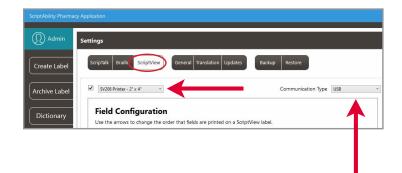
Also refer to *page 16 (Programming the Label)* for hang tag usage if medication is metal-based or if the container has metallic elements (*such as foil or an inhaler*).



## Troubleshooting

### **SCRIPTVIEW**

If the '*Print ScriptView*' button is disabled, go to '*Settings* > *ScriptView*', check the box, select '*SV208* – 2" x 4"' in the drop-down, select '*USB*' for '*Communication Type*', then go back to the '*Create Label*' tab.





#### Errors 085 & 146:

If you see either of these errors saying your ScriptView Printer is not connected, be sure it is connected to the PC via USB, has power, and is turned on.





If the printer interjects blank labels into the print, be sure the first label at the beginning of the print job has an I-mark (*black bar*) on the underside.

*To fix poor print quality:* Turn the printer off and let it cool for 5 minutes. Open the top cover, then open the black printhead plate. Clean the direct thermal heat strip with a thermal printhead cleaning pen.

#### Call 800-890-1180 to order Part# 00220-SN-CLEAN.



## **Updating the ScriptAbility Software**

Admin	Update	
	Select component(s) to update	
Create Label	ScriptAbility Pharmacy Software	
Archive Label	Installed version: 8.5.0 Lipdate version: 8.5.1	
>	Update version: 8.5.1	
Dictionary		
Settings	NDC Database	
new	Installed version: 2109	
Update <sup>new</sup>	Update version: 2110	
Help		

- **1** Go to the "Update" tab.
- 2 Check the box for the update(s) you would like.
- **3** Click the "Update" button.

#### NOTE:

Updates must be enabled in Settings > Updates to be available. Only Windows admins can update the software.

### **User Management**

(SECURITY)

Within ScriptAbility, there is a security feature for login of users to the software. This feature allows for the creation of two types of user within the ScriptAbility Pharmacy Application: Admin and Standard.

To enable User Management, you must be a PC admin.

Go to Settings > General, and check the box for "Enable User Management."

ScriptAbility Pharmad	y Application	-	□ ×
	Settings		?
Admin	ScripTalk Braille ScriptView General Translation Updates	Backup Restore	
Create Label	Date Format MM/DD/YYYY	×	^
Archive Label		v	
Dictionary	✓ Allow label files to be saved (.lbxa)		
Settings	Prescription Data Interface		
Update	Pharmacy Software None		
Help	License expires in: 3371 day(s) UID: 049226D763EB		
	History Logging		
	Enable Logging     Number of months to keep logs     12		
	Disk space currently used by logs: 876.85 KB		
	User Management		
	Enable User Management		
APP Ver: 8.3.0 NDC Ver: 2108	Patient Education Houline Number		~

When checked, you will be asked to confirm by restarting your computer:



When you confirm by clicking the "OK" button, the software will restart. It will then prompt you to enter a username and password for the first ScriptAbility Pharmacy Application admin.

Username must be 8-12 characters.

Password must be 8-12 characters and may consist of numbers, letters, spaces, and special characters.

Once completed, go to Settings > User Management to Add, Edit, or Delete users, or to change passwords.

	Scrip Ab	ot ility	
Full Name:			
Username:			
Password:			
Confirm Passw	ord:		

#### Admin:

These users may perform any action within the software, such as:

- Create ScripTalk, ScriptView, and Braille labels.
- Save, archive, and delete label files.
- Add, edit, and delete Dictionary entries.
- Change anything within Settings. Note: This may be limited by privileges granted to the user by the operating system (e.g., Windows).
- Update the application itself and the NDC warnings database.





#### Standard:

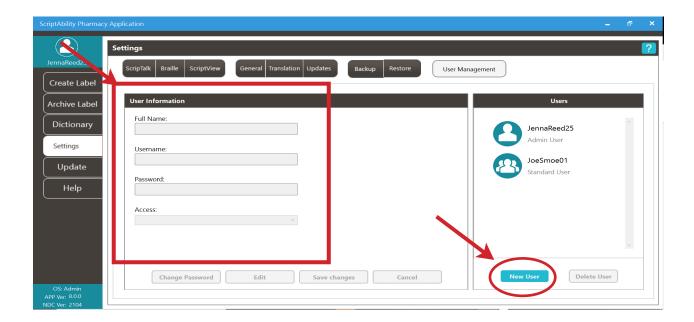
These users may do the following by default:

- Create ScripTalk, ScriptView, and Braille labels.
- Save, archive, and delete label files.
- Add, edit, and delete Dictionary entries.
- Change a limited set of options within Settings.
- Update the NDC warnings database.



#### Adding a User:

- **1.** Click the "New User" button.
- 2. Enter the user's Full Name.
- **3.** Enter the Username the user will log in with. Username must be 8-12 characters.
- **4.** Enter a Password for the user. Password must be 8-12 characters and may consist of numbers, letters, spaces, and special characters. The user or an admin may change the password at any time.
- **5.** Select the user's Access level.
- 6. Click the "Save Changes" button.



Edit a User:

- **1.** Select the user to edit.
- **2.** Click the "Edit" button.
- 3. Make any changes.
- **4.** Click the "Save Changes" button.

ScriptAbility Pharmacy Application	- & ×
Settings	2
JennaReed25         ScripTalk         Braille         ScriptView         General         Translation         Updates           Create Label	Backup Restore User Management
Archive Label	Users
Dictionary         Joe Smoe	JennaReed25
Settings Username: Joe5moe01	Admin User JoeSmoe01
Update Password: Help	Standard User
Save Cha	anges
Access: Standard User	Delete
OS: Admin APP Ver: 80.0 NIC Ver: 2104	s Cancel New User Delete User



#### Delete a User:

- **1.** Select the user to delete.
- **2.** Click the "Delete" button.
- **3.** Click "Yes" to confirm.

#### Change a Password

- **1.** Select the user.
- **2.** Click the "Change Password" button.
- **3.** Enter the user's current password.
- **4.** Enter the user's new password. *Password must be 8-12 characters and may consist of numbers, letters, spaces and special characters.*
- **5.** Enter the user's new password.
- 6. Click the "Update" button.

ScriptAbility Pharmac	y Application	- 0	×
	Settings		?
JennaReed25	ScripTalk Braille ScriptView General Translation Updates Backup Restore User Management		
Archive Label	User : JoeSmoe01 Users		
Dictionary	Full Name: Joe Smoe JennaReed25		
Settings	Username: JoeSmoe01		
Update	Password:		
Help	•••••		
	Access:		
	Sandard User	V	
OS: Admin APP Ver: 8.0.0	ChingCrashinita Line and area sunnys? ChinCit		

Change Password	
Old Password:	
New Password:	
Confirm Password:	
Update	Cancel

## FAQs

# Q: Who is eligible for ScripTalk, Dual Language/Translation, ScriptView and Braille?

A: Anyone who requests these services is eligible.

#### Q: Who benefits from these labels?

A: Any person who is visually impaired, or has trouble reading the printed information (including those with mild dyslexis and illiteracy) may benefit. Also, those who speak English as a Second Language or have limited English proficiency may benefit.

# Q: Can we place an accessible ScriptAbility label on a prescription that was filled by another pharmacy?

**A:** No. You should only place the ScriptAbility labels on a prescription that your pharmacy has filled.

#### Q: How do I order more ScripTalk, Dual Language/Translation, ScriptView and Braille labels?

A: Contact En-Vision America at 1-800-890-1180.

# Q: How long will it take for my patients to receive the ScripTalk Station after the order has been placed?

A: The ScripTalk Station Reader is shipped Free Matter for the Blind. After patient enrollment and address information has been verified by En-Vision America, it will take on average five to seven days to reach the patient. The patient can also download the FREE ScripTalk Mobile App from Google Play or the Apple Store to read their prescriptions out loud.

## Q: The ScriptAbility Software was installed on my computer and I set up my devices but I can't get it to work. What should I do?

**A:** Follow the trouble shooting tips listed in this document. If that does not solve the issue, contact En-Vision America at 1-800-890-1180 for further assistance.

#### If you experience any issues, contact En-Vision America Technical Support at 1-800-890-1180.

(8:30 a.m. - 5:00 p.m. Eastern Time Zone)

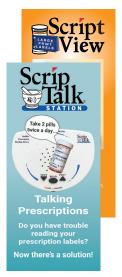
## **Ordering & Support**



ScripTalk Station



RFID Labels (box of 250)



Additional Marketing Items



Hang Tags (10)



Clear Bands (100ct) & Script Clip (100ct)



ScriptView Labels (2 Rolls)



ScriptView Printer SV208



Braille Labels



Braille Printer

## Contact & Support Numbers

ScriptAbility Supply Orders: 800-890-1180 Website Address: www.scriptability.com Patient Confirmation Fax: 309-938-4948 ScriptAbility Software/Hardware Support: 800-890-1180

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# Accessible Labels Save Lives.

Thank you for choosing ScriptAbility!

www.scriptability.com



825 4th Street W, Palmetto, FL 34221 www.envisionamerica.com 1-800-890-1180

En-Vision America Inc. is a company providing high-tech products aimed at solving problems for those with visual impairments. ScriptAbility is our suite of accessible prescription labels. Whether you're looking to provide your patients with ScripTalk Talking Prescription Labels, ScriptView Large Print Labels, Dual Language/Translation Labels or Controlled Substance Safety Labels, we have the most robust offering of cost effective options on the market.